



*EDUCATION ADVISORY BOARD  
Altamont Landfill Settlement Agreement  
Progress Report Form*

Grant #: \_\_\_\_\_ Date report submitted: \_\_\_\_\_

Grant Name: \_\_\_\_\_

Grant Contact: \_\_\_\_\_

Amount funded: \_\_\_\_\_ Amount requested: \_\_\_\_\_

Grant Objectives (Brief summary of grant):

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Due to the current times we are facing, please provide a brief explanation of how COVID has affected your project.

Has your project objective changed due to effects of COVID? If so, please write new objective.

Do you think you can complete the project in the allotted timeline (June 2021)?

**If able to, please complete any of the following questions on the next page in regard to updating the Board on your current grants project.**

**Please submit a narrative report (approx. 2-4 pages) addressing the following questions for the project or activities. This grant report may be used to keep both the Altamont Education Advisory Board informed about your activities and the impact of our support. Photographs are encouraged. If you have any questions concerning these guidelines, please contact the Board Contact person at [altamonteb@gmail.com](mailto:altamonteb@gmail.com).**

1. Please report the mid-year outcomes of the funded project. In doing so, please refer to the grant objectives included above.
2. Describe what you did to accomplish your objectives and any significant course changes you have made so far.
3. What methods were used for evaluating and documenting progress towards these outcomes?
4. What were the most important things you learned? What do you expect to learn in the second half of the project?
5. Please outline any significant changes in your organization since the grant was made. In particular, please describe any changes in key leadership positions in the organization and/or program.
6. In addition to measuring the outcomes of the funded project, we are interested in how grants directly improve the lives of the people in your community. Please share one or more stories or quotes that show how this project has made a difference in the lives the people your program serves.

**Please send completed progress report forms in PDF format to Lauren at [altamonteb@gmail.com](mailto:altamonteb@gmail.com) with “Progress Report-Grant #20-xx” in the subject line before December 31, 2020.**