Events
Ensure recycling and composting at events (PTA meetings, open house, potlucks, etc.).

☐ Provide student monitors or volunteers to help sort.

☐ Provide a washable party kit for classes. Parents, students or volunteers wash, dry, & return kit.

Require tenants to participate in recycling and composting.

☐ Pre-schools
☐ Daycares
☐ Camps
☐ Boy Scouts & others

Buying & Donating
Review purchasing:
☐ buy compostable or recyclable items, avoid one use/disposable items.

☐ encourage students to re-use supplies rather than buy new each year.

At the end & start of year, donate unwanted items, supplies, furniture & classroom equipment.

☐ Provide and arrange pickup for a centralized donation box.

Green Schools Challenge
School Guide to meeting state laws AB 1826 & AB 341 and Alameda County mandates 2012-01 & 2008-01

Contact
For more information, questions, and printable resources please email: alamedaGreenSchools@gmail.com

Best Practices Checklist
**Laws**

New state and county laws mandate that all schools correctly recycle and compost waste. Failing schools can be cited/fined.

We recommend:
- Creating a school green team to oversee compliance and working through items on this checklist.

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**Set-up**

- Have the right color cans:
  - in classrooms, offices, & lunch areas.
  - in bathrooms (Paper towels are compostable.)
  - Group cans together in three stream stations.
  - Remove any single standing cans. They attract mixed waste.
  - Choose smaller trash cans where ever possible. Try caddies in offices.
- Make sure all bins have well placed & correct signage.

*Find printable signs at altamonteab.org*

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**Education**

This program involves everyone on site. Check out lesson plans, videos, songs and other resources at altamonteab.org.

- Send out annual info & reminders to all staff.
- Provide training and info for new staff.
- Educate students each year about recycling and composting (see online lesson plans & guides).
- Provide student and parent green team monitors at lunch to help students sort.
- Check custodians and kitchen staff know how to sort waste correctly.