



**Altamont Settlement Agreement
Education Advisory Board**

PROJECT GRANT APPLICATION

Date: _____ **Amount Requested:** _____

Project Name: _____

Contact Person/Title: _____

Organization Name: _____

Fiscal Agent (entity check is made out to): _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

If you are applying from a school, please provide an alternative address for mailing. (I.e. your home address)

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Business Number: _____ **Cell Phone:** _____

Email Address: _____

Start & Completion Dates: _____ **Until:** _____

Description of Applicant:

Public School

Public Agency

Private School

Individual

Nonprofit Agency

Other _____

Project sponsored by a Nonprofit
Agency

PROJECT NARRATIVE

Please provide a brief written response to each numbered heading listed below.

- 1. Provide a description of applicant and main purpose of current work. Include mission, history, and capacity to deliver proposed project outcomes.**
Also, identify other current sources of support for applicant's overall work.
- 2. Describe the issues/problems to be addressed by this project.**
- 3. Identify the project goals and objectives.**
- 4. Identify the population served.** (Number of people, ages or grade level, special needs, etc.)
- 5. Describe the methods that will be used for assessing success.**
(Include how lessons learned from this project will be useful to others. For example, tracking weight diverted, surveys, participants, etc.)
- 6. Provide a project timeline, identifying activities and expected outcomes.** [If applying for a multi-year grant (up to three years), please provide justification for the request, an annual budget and schedule.]

PROPOSAL ATTACHMENTS

- 7. Provide a detailed project budget that includes the following:**
 - Identify the dates when the applicant starts and ends the fiscal year.
 - Provide an itemized budget for the entire project; identify the items and amounts you are requesting from the Altamont Educational Advisory Board.
 - Where appropriate, identify the source for purchasing materials or equipment associated with the grant.
 - Identify other sources of funding pending for this project, including amounts requested.
 - Identify any other sources and amounts of secured funding for this project.
 - Identify any partnerships or resources available in the community to you (such as city recycling coordinator, district sustainability managers, Stopwaste.org, etc.)

OTHER REQUIRED ATTACHMENTS

- 8. Provide a summary of the professional background of key staff members.**
- 9. Provide a list of non-profit board of directors (if applicable).**
- 10. Provide documentation of organization's tax-exempt status (if applicable).**
- 11. Please list any "best practices" that apply to your project and describe how you will incorporate them.**
- 12. Please specify any materials that will be developed with grant funds (such as curriculum, posters, or guidelines) that can be shared as best practices.**

Applications must be received by Friday, March 5, 2021.

Submit via email your completed application to:

altamonteab@gmail.com

If you are unable to submit your completed application via email, please contact Lauren Jenkins at the above email for a mailing address.

A confirmation email will be sent upon receipt of application.